**Your address**

**The Address -**

**legal team of credit card company**

**Today’s Date**

Dear Sir or Madam:

Bank Account Number: XXXXXX

**Re: My Wedding Dress Purchase from Dan Kerr (Brides) Limited – Company Number 01734639**

Consumer Credit Act 1974 (as amended)

I am writing in relation to the administration of Dan Kerr (Brides) Limited [“Dan Kerr”] and in particular the *[wedding dress]* I purchased using my credit card from the company on *[date]* for the *[£price].*

On *[Date you found out about the administration],* it was brought to my attention that Dan Kerr entered into administration. Upon finding out, I contacted Dan Kerr by *[telephone, email and letter –* ***set out what steps you have taken in establishing the situation and state the dates, times and a summary of your correspondence****].* On the basis, that I am consumer and given the priority in which the administrators will distribute the funds realised from the sold assets of Dan Kerr, I am writing to inform you of my intention to bring a claim against you for the total sum of my purchase [£xxx].

In informing you of my intention to bring a claim, I seek to rely on Section 75 of the Consumer Credit Act 1974. As you supplied credit for this purchase, I hold you joint and severally liable to compensate for Dan Kerr’s failure to provide *[my wedding dress].*

You therefore, have a duty to offer me the same solution to this issue on the basis that Dan Kerr does not appear to be in a financial position to do so.

Should you need any further information, please do not hesitate to contact me.

I look forward to hearing from you within 14 days of the date of this letter.

Yours faithfully

[Your name]

[Contact information]

[Attach – proof of purchase and any correspondence you have had with Dan Kerr]